

DEPARTMENT OF ENTERPRISE SERVICES
GOLF COURSE DIVISION * HONOLULU ZOO * NEAL S. BLAISDELL CENTER * WAIKIKI SHELL
CITY AND COUNTY OF HONOLULU
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166
PHONE: (808) 768-5400 * FAX: (808) 768-5433 * INTERNET: www.honolulu.gov/des

KIRK CALDWELL
MAYOR



GUY H. KAULUKUKUI
DIRECTOR

TRACY S. KUBOTA
DEPUTY DIRECTOR

January 3, 2018

The Honorable Ron Menor
Chair and Presiding Officer
and Councilmembers
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawaii 96813

Dear Chair Menor and Councilmembers:

Subject: Unbudgeted Temporary Position Notification

Section 2-17.2(a) of the Revised Ordinances of Honolulu relating to budget execution authorizes the Mayor to establish, fill, and allot funds for temporary positions that are not included in the Executive Operating Budget Ordinance after notifying the City Council. In accordance with the provisions of this ordinance, notification is hereby submitted for one (1) full-time Security Attendant I position for the Department of Enterprise Services. Additional required information on this position is as follows:

1. Type of Temporary Position

One (1) full-time Security Attendant I as allowed under §6-1103(g) of the Revised Charter of the City and County of Honolulu.

2. Anticipated Duration of the Employment of the Temporary Position

January 1 to June 30, 2018

3. Cost of Temporary Position

\$2,160 x 6 months = \$12,960

4. Source of Budgetary Savings That Will Accrue to Fund the Temporary Position

Funding will be used from salary savings from various vacant funded positions.

2018 JAN -9 11:19:38
CITY AND COUNTY OF HONOLULU

The Honorable Ron Menor
Chair and Presiding Officer
and Councilmembers
January 3, 2018
Page 2

5. Unforeseen or Emergency Circumstances Justifying the Need for the Temporary Position

Security Attendants are assigned various duties in maintaining the security and protection of the buildings and property at the Blaisdell Center, Waikiki Shell, and Thomas Square. This personal services contract is needed to ensure that the safety of the property and its patrons are not compromised.

If you have any questions, please contact me at 768-5415.

Sincerely,



Guy H. Kaulukukui
Director

cc: Department of Fiscal Services - Budgetary Administration
Office of the Mayor

APPROVED:



Roy K. Amemiya, Jr.
Managing Director